



<https://pollardwindows.com/job/burlington-renovation-sales-representative/>

## Renovation Sales Representative

### Description

We're looking for a passionate and driven **Renovation Sales Representative** to join our team at the Burlington Display Centre. Reporting to the Display Centre Manager, this role is perfect for someone who thrives in a customer-facing sales environment and enjoys working with homeowners to find the perfect window and door solutions for their renovation projects. From initial inquiry to final sale, you'll guide customers through every step of the process offering expert advice, preparing quotes, and closing deals. With uncapped commission potential, team support, and the strength of a trusted Canadian brand behind you, this role offers an exciting opportunity to grow your career in renovation sales.

### Responsibilities

- Promote the features and benefits of Pollard products and services.
- Support customers throughout their purchasing experience
- Follow up and maintain customer relations
- Prepare quotations and sales contracts.
- Prospect and qualify new sales opportunity, travel to customer homes
- Report on regional sales results (weekly, monthly, quarterly and annually)
- Work with the Display Centre Manager and internal support to achieve sales quotas
- Support accounts receivable department to facilitate timely account collection
- Educate self on competition, market trends; participate in training, meetings as required as well as possible tradeshow
- This role requires some office presence and out on the road for customer meetings to secure sales
- Also required to be available on a rotational schedule for evening and Saturday shifts to meet with and respond to customer needs

### Qualifications

- Knowledge of the construction/renovation or windows and doors industry (an asset);
- Excellent communication skills, verbal and written
- Resilient with a proven track record in sales; excellent customer relation skills
- An updated driver's abstract will be required as will a personal vehicle to attend customer meetings
- Good working knowledge of MS Office applications e.g. Word, Excel
- Sound knowledge of the Ontario Building Code is not required but is an asset

### Job Benefits

- Paid vacation entitlements that increase with seniority
- Competitive total compensation package
- Group health and benefits plans (includes medical, dental, and prescription)

### Hiring organization

Pollard Windows

### Employment Type

Full-time

### Industry

Building Materials

### Job Location

1217 King Road, L7R 3Y3,  
Burlington, Ontario, Canada

### Date posted

May 27, 2025

medication, subject to eligibility)

- Profit Sharing Program (subject to eligibility)
- Professional development opportunities
- Paid sick leave (subject to eligibility)
- Employee and Family Assistance Program (EFAP)